

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 7th OCTOBER 2020 AT 7.00 pm AT THE VILLAGE HALL

67/20 OPEN PUBLIC FORUM BY INVITATION ONLY – 7.00pm – 7.15pm

68/20 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr M Everton, Cllr D Bevan, Cllr D Finch, Cllr K Graham, Cllr T Richards, K. Oastler, Cllr T Daly and Roz Roberts, Clerk.

Cllr D Town

0 Members of the Public

Apologies:-

Cllr Anne Wight – Attending another Parish Council meeting

Cllr Sandra Jenkins

69/20 DECLARATIONS OF INTEREST

Cllr Oastler re. request for residents to use Sunnybank Green to decorate for Halloween.

70/20 APPROVAL OF MINUTES

The Parish Council RESOLVED that the minutes of the meeting held on Wednesday 2nd September 2020 should be accepted as a true record of the meeting and the minutes were duly signed by the Chairman.

71/20 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr D Town

Cllr Town had attended a planning training session which outlined the new planning changes to be implemented from 1st September 2020. Regarding planning applications, the Parish Council would still get notified but one of the Buckinghamshire Councillors for the area had to take it to Committee if any major objections or concerns were raised.

Cllr Richards stated it would be good to know how these new planning changes sit within the Cheddington Neighbourhood Plan. Clerk to ask the Ivinghoe Clerk the contact details of the Parish Councillor who helped them with their neighbourhood plan update.

There was a discussion regarding the removal of Section 106 monies and CIL and the implications for parish councils.

The first meeting of the local Community Board had taken place. Cllr Town hoped that a Cheddington Councillor would be in attendance at the next meeting. He advised that there was funding available. Clerk would look into this.

72/20 CLERK'S REPORT - to note updates to ongoing matters

- **Community Speedwatch Training** – Nothing to report.
- **MVAS Management** – Clerk has had a training session on the reporting software. Clerk would arrange with Cllr Poll to assist when putting up MVAS unit for the 1st time. Was waiting until the High Street/Mentmore Road had been fully repaired.
- **Orchard Manor Zebra Crossing/lamp post** – Nothing to report.
- **Orchard enforcement** – Nothing to report.
- **Village Hall Lease** – Under separate agenda item.
- **Tennis club lease** – Clerk waiting on confirmation from the Tennis Club regarding the official registration at the Land Registry.
- **Light at Barkham Close Garages** – Repair raised for the communal light. An appointment had been arranged for 29/09/2020. Luke Mowbray at Vale of Aylesbury Housing Trust (VAHT) advised on the

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18th September that he had enquired about getting the light transferred to the Parish Council and hoped he would hear back soon.

- **Trees at Barkham Close** – VAHT had confirmed that the trees are not mapped on their maps so not their responsibility. Clerk had also checked with Buckinghamshire Council who also had confirmed not theirs. Clerk therefore contacted Charles Church who have agreed to trim them using their tree conservationist. Clerk to be advised when being cut.
- **AGAR 19/20** – Awaiting on confirmation from PKF Littlejohn LLP that the AGAR has been certified.
- **Notice Board, Orchard Manor** – Nothing to report.
- **The Green** – Weekly sanitisation continuing.
- **COVID** – Clerk following all guidelines as instructed by BALC. Pavilion still closed.
- **Village trees update** – Brian Small as requested has lifted the bottom branches up at the little orchard at Gooseacre/Brownlow.
- **Berkhamsted Raiders Update** – 1st game Sunday 3rd. Pitch cut to football standard and lined.
- **Cheddington Neighbourhood plan** – Nothing to report.
- **Byelaws** – Clerk has now received guidance notes from BALC and will digest. To be discussed at a future meeting.
- **Community Board Funding re. funding for static equipment at the Recreation Ground via the Health & Wellbeing Fund** – Clerk has contacted Katrina Kelly, Board Co-ordinator for the grant form.
- **The Green Inspection Reports** – Clerk gathering the historical reports and information regarding dates of purchase of the current equipment.
- **Trees at the Green** – Clerk had emailed Jack Rimington from JDR Tree Care, on the 28th September regarding the trees at Gooseacre and also a quote for 2 or 4 trees at the Green. Emailed again on 7th October.
- **Freight strategy update** – Graham Hillary had emailed the Clerk with a summary of the current works being undertaken at Brownlow Bridge. Clerk to upload the summary to the Parish Council Facebook page and put in the November newsletter.
- **Allotments** – Invoices totalling £790 have been billed and already received £581
Clerk has been asked by some of the holders if it would be possible to get stand pipes installed. The Parish Council felt that possibly 2 more water troughs, located in suitable positions, would be the preferred option.

73/20 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

02.09.20 – Matthew Kehoe – Ideas for the children’s playground at the Green and future use of the Recreation Ground - As and when the funding was available the Parish Council agreed it would be a good idea to liaise with a number of interested parties.

08.09.20/11.09.20 - Michelle Marsden, Resident – Email - Cheddington Green Playground – Requested to be involved as and when the play area would be remodelled.

14.09.20 - Mark Ealey, Resident – Email - 20mph campaign - Complaint regarding a waste of residents funds - Clerk had responded to Mr Ealey on the 18th September, after consultation with the Parish Council and explained that this was a long on-going issue with residents and speeding on the High Street especially near the school. Clerk requested that he forward the sticker to a neighbour or advise the Clerk if he wanted it collected.

22.09.20 - Suzie Robinson, Resident – Email - Station Road, Cheddington - Speed Restrictions. Clerk had advised her to contact Cllr Derek Town or Cllr Sandra Jenkins. Cllr Town confirmed that he would deal with this.

27.09.20 - Gail Steed, Resident – Email - Planning application no 20/02878/APP - 3 Gooseacre - Asked Parish Council to consider commenting on the planning application again which had been updated from a one storey build to a 2 storey build. Cllr Town had also been asked to comment. It was agreed that the Parish Council would comment that they had been approached by a resident and would request that the planning officer attend the site.

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05.10.20 - Andrew Docherty, Resident – Email - Tree at the Small Recreation Ground. Regarding permission to remove the Indian Horse Chestnut which has died and replace with a Common Horse Chestnut. All agreed that Mr Docherty could proceed.

06.10.20 - Cllr Oastler – Email - Sunnybank Green - Request to decorate the Green for Halloween – Cllr Oastler had advised prior to the meeting that people would not be allowed onto the Green – The Council agreed that this could go ahead.

07.10.20 – Telephone call to Clerk/Discussion with Cllr Fee on Site – Mr Rack Straw, resident - 28 Barkham Close – phone call – Concerned about the level and volume of water in the gardens at Barkham Close and also at the blocked paving area to the front of the Close.

Main Street light opposite not working. Parish Council contractor confirmed not the bulb. Parish Council will contact UK Power Networks to trace the fault/reason for fault and why no supply to the light. Clerk to contact Charles Church re. these issues.

74/20 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS

There was nothing to report.

75/20 PAVILION

RPL Construction were officially appointed as preferred contractor after meeting held on the 29th September 2020 and associated documentation having been circulated to the Parish Council in advance.

Cllr fee confirmed that everyone was happy with the start date of the 26th October. All agreed that this was realistic. Clerk to confirm all with Joe Houston at Buckinghamshire Council and confirm the Minor Building Works Contract would be forwarded when signed. Clerk to arrange a pre-contract meeting with the contractor and Hugo Hardy.

Clerk had contacted Came and Company, the Council's insurer to get advice on the type of cover required for the period of the works.

Clerk confirmed that the VAT registration forms had been resubmitted on 10th September by post. She would follow this up with some urgency.

Clerk to ask Brian Small to possibly install shelves for container once Cllr Fee and the Clerk had checked its current contents.

76/20 CHEDDINGTON VILLAGE HALL

It was agreed to include only the extension that had been built. All other amendments as detailed via email were also approved.

Clerk to advise the Council's solicitor accordingly.

77/20 STREET NAME REQUEST FROM BUCKINGHAMSHIRE COUNCIL

It was agreed to put forward the name South End Close in respect of the 3 new dwellings to the rear of 97 High Street, Cheddington.

Clerk to thank the History Society for the assistance.

78/20 VILLAGE TREE POLICY

There was a discussion regarding the planting of 3 plum trees (Aylesbury Prune) in the orchard behind Gooseacre to replace the ones that didn't grow. Clerk would get a price.

Clerk to contact Amanda Bunce regarding the planting of the WI tree/s as proposed in February 2020.

Cllr Town asked about the possibility of planting trees along the railway track at allotments. Cllr Fee enquired who would look after these trees. The Parish Council. No decision was made.

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79/20 THE GREEN, PLAYGROUND

The Clerk confirmed that the seesaw base and the springer elephant had been removed by Playground Facilities.

Clerk had posted Inspection Notice on The Green Notice board detailing last inspection date. All paperwork was up to date.

For information only, prior to the meeting, the Clerk had distributed the like for like quotation from Wicksteed that Cllr Bevan had received in 2019.

It was agreed to replace the wet pour surface under the swing replaced and the swing frame painted. The Parish Council would pay for this.

Going forward it was discussed that it would be a good idea to produce a questionnaire and circulate to a sub-committee of residents e.g. parents of young children/school children

Cllr Richards suggested that the Parish Council make the initial decision, providing 3 options and then go out to residents. There had to be community involvement.

Clerk would get brochures from Wicksteed and Kompan in the first instance. Next stage, get the respective designers on site and then designs produced for display on the Green for residents to 'vote'.

80/20 FINANCIAL MATTERS

Payments in accordance with the financial report were all agreed.

A separate finance meeting to be diarised at the November meeting to discuss the budget. Clerk would find out when the Band D Precept Table would be available.

81/20 PLANNING MATTERS

a) To consider applications received via AVDC:-

20/02947/APP- Land at Church Hill and Mentmore Road, Cheddington – Erection of 4 No. Detached houses with access and associated landscaping - **OBJECTION** comment made by Clerk on 22nd September as decision had to be made prior to this meeting.

20/02879/APP – West End Farm, Long Marston Road, Cheddington – Demolition of lean too structure and replace with single storey lean too structure, insertion of 2 velux rooflights – **No comment.**

20/03297/APP – Falcon House, High Street, Cheddington LU7 9AA – Demolish existing single storey rear extension and erect a two storey rear extension – **No comment.**

b) To receive determinations by AVDC

20/02670/APP – 22 Mentmore Road, Cheddington LU7 0SD – Erection of a powder coated aluminium lean-to glasshouse sited on a dwarf wall – **Approved.**

20/01506/APP – 97 High Street, Cheddington LU7 0RG – Erection of two residential garages and associated landscaping for plots 1 and 3 on approval 18/0170/APP – **Approved.**

20/02385/APP – 1 Church Lane, Cheddington LU7 0RU - Single Storey rear extensions and new roof to existing single storey part of building – **Approved.**

c) Other Planning Issues

Planning Application 20/00685/APP - The Three Horseshoes – Regarding the traffic calming measure suggested by Transport Planning Associates OBO Punch Partnerships Limited.

The Parish Council had not been notified of this and would comment that they would not support the installation of a traffic island with signage and lining to give priority to traffic passing in one direction, similar to the one in Horton.

Cllr Town would also comment.

It was agreed that the Clerk would post a planning application update on the Parish Council Facebook page and on the Notice Board weekly, on a Friday, if any applications validated/decided.

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82/20 ANY OTHER BUSINESS

Cllr Everton advised the council that he would be stepping down as Vice Chair and a Parish Councillor on 31st December. Clerk to enquire from Buckinghamshire Council the Co-option process due to the election in May 2020.

Cllr Finch had been approached by a concerned resident about a large tree at the end of Long Ley, at the field, and its ownership? Cllr Fee and Clerk would inspect.

83/20 DATE OF NEXT MEETING

The date of the next Parish Council meeting Wednesday 4th November at the Village Hall side room at 7pm.

There being no further business the Chairman closed the meeting at 9.00pm.

Signed: _____
Chairman

Date: _____

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FINANCIAL APPENDIX		MONTH 7		AS AT 05.10.20		
VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	
DIRECT DEBIT PAYMENTS DEBITED						
75	14/09/2020	E.On 01.08.20-31.08.20	£ 670.57	£ 134.11	£ 804.68	
76	29/09/2020	Clerk's Mobile 13.09 - 12.10	£ 13.15	£ 2.63	£ 15.78	
		TOTAL DDs Made	£ 683.72	£ 136.74	£ 820.46	
DD PAYMENTS TO BE MADE						
77	08/10/2020	NEST Pension September 2020 - DD	£ 66.18	£ -	£ 66.18	
		TOTAL DDs To Be Made	£ 66.18	£ -	£ 66.18	
ONLINE PAYMENTS MADE						
78	15/09/2020	Aylesbury Mains Inv No 19975	£ 45.40	£ 9.08	£ 54.48	
79	15/09/2020	Aylesbury Mains Inv 19970	£ 136.30	£ 27.26	£ 163.56	
		TOTAL OL Payments Made	£ 181.70	£ 36.34	£ 218.04	
ONLINE PAYMENTS TO BE MADE						
80	08/10/2020	Euro Office	£ 94.91	£ 18.98	£ 113.89	
81	08/10/2020	Cheddington Village Hall	£ 11.81	£ -	£ 11.81	
82	08/10/2020	B Small Handyman - September 20	£ 738.00	£ -	£ 738.00	
83	08/10/2020	Playground Facilities re. removals	£ 1,025.85	£ 205.17	£ 1,231.02	
84	08/10/2020	Aylesbury Mains Inv No 20015	£ 107.60	£ 21.52	£ 129.12	
85	08/10/2020	E R Roberts - Expenses September 20	£ 10.00	£ -	£ 10.00	
86	08/10/2020	E R Roberts - Salary September 20	£ 873.60	£ -	£ 873.60	
87	08/10/2020	Simon Barrow - September	£ 2,283.33	£ 456.67	£ 2,740.00	
88	08/10/2020	HMRC 06.09-05.10	£ 121.16	£ -	£ 121.16	
89	08/10/2020	The Village Hall Annual Contribution	£ 1,540.00	£ -	£ 1,540.00	
90	08/10/2020	Cheddington Methodist Church Annual Contribution	£ 40.00	£ -	£ 40.00	
91	08/10/2020	St Giles Church - Annual Contribution	£ 790.00	£ -	£ 790.00	
		TOTAL OL Payments To Be Made	£ 7,636.26	£ 702.34	£ 8,338.60	
CHEQUE PAYMENTS TO BE MADE						
92	08/10/2020	Mrs Horn re. Barkham Close Garage Lighting	£ 40.00	£ -	£ 40.00	
93	08/10/2020	The School caretaker, Mr Simon Frankum, IRO clock winding	£ 60.00	£ -	£ 60.00	
		TOTAL Chq Payments To Be Made	£ 100.00	£ -	£ 100.00	
CURRENT ACCOUNT - Community						
T9	03/09/2020	Transfer from Savings Account	£ 7,000.00	£ -	£ 7,000.00	
R12	18/09/2020	Allotment rents received 18.09	£ 10.00	£ -	£ 10.00	
R13	19/09/2020	Allotment rents received 19.09	£ 65.00	£ -	£ 65.00	
R14	21/09/2020	Allotment rents received 21.09	£ 24.00	£ -	£ 24.00	
R16	22/09/2020	Allotment rents received 22.09	£ 7.00	£ -	£ 7.00	
R17	24/09/2020	Allotment rents received 24.09	£ 7.00	£ -	£ 7.00	
R18	25/09/2020	Allotment rents received 25.09	£ 15.50	£ -	£ 15.50	
R19	26/09/2020	Allotment rents received 26.09	£ 59.00	£ -	£ 59.00	
R20	29/09/2020	Bucks Council - Precept	£ 46,860.00	£ -	£ 46,860.00	
R21	29/09/2020	Allotment rents received 29.09	£ 35.50	£ -	£ 35.50	
R22	30/09/2020	Allotment rents received 30.09	£ 38.00	£ -	£ 38.00	
R23	01/10/2020	Allotment rents received 01.10	£ 34.00	£ -	£ 34.00	
R24	04/10/2020	Allotment rents received 05.10	£ 18.00	£ -	£ 18.00	
			£ 54,173.00	£ -	£ 54,173.00	
SAVINGS ACCOUNT - BMM						
T9	03/09/2020	Transfer to Current Account	-£ 7,000.00	£ -	-£ 7,000.00	
R15	21/09/2020	Gross Interest	£ 2.72	£ -	£ 2.72	
			-£ 6,997.28	£ -	-£ 6,997.28	
BALANCES 05.10.20						
		Current A/c			£ 51,086.03	
		Savings A/c			£ 97,031.52	
		TOTAL			£ 148,117.55	
		Less DD to be paid			£ 66.18	
		Less Online Payments to be made			£ 8,338.60	
		Less Unpresented Cheques			£ 100.00	
		CURRENT BALANCE			£ 139,612.77	